

UNIVERSITY LANGUAGE (Guide for International Students)

(Please note these definitions are to be used as a guide only. They are not official university definitions. Refer to University Handbook for all rules and requirements of your course.)

Student Adviser: The staff member within a Faculty that can assist you with any academic concerns.

Academic Progress: Academic Progression is an assessment of your academic performance. At the end of each academic year, your faculty assesses your academic performance and determines your eligibility to continue studying your course.

Academic Transcript: a complete academic statement (<http://www.student.uwa.edu.au/course/qualifications>) which includes yearly enrolment details, units, results, course completion and graduation details, if applicable. Please note that failures, absences, withdrawals, grades are also included.

Academic Withdrawal Date: The academic withdrawal date is the date by which you must withdraw from a unit of study to avoid a fail grade (academic penalty). To avoid financial penalty, refer to the Refund Policy signed with your Acceptance.

Advanced Standing: UWA may grant credit for study undertaken at another tertiary institution or college if the subjects completed are equivalent in content and standard to those taught at UWA and are relevant to the chosen course.

Student Services and Amenities Fee (SSAF): The UWA Student Services and Services Fee is a compulsory charge levied on students enrolling at UWA. The fee is used for developing and providing a range of recreational, sporting and educational facilities together with social, education and representation of direct benefit to our students.

You can download the Statement of Account to pay this fee from studentConnect (the same place for tuition fees).

AskUWA: a point of contact for students to find answers to their questions. If a suitable answer cannot be found, there is facility for students to 'email us' and obtain a reply from a UWA staff member.

Campus: the University grounds where you undertake your study e.g. Crawley Campus.

Core Unit: means a unit which is a **compulsory unit** in a course.

Course or degree: a program of study leading to an award e.g. the Bachelor of Commerce course. Courses are made up of individual units.

Elective Unit: an **elective** means a unit which a student may choose freely from among the units available in the University, subject to the rules of the unit concerned and to any Faculty rules which govern the number of points that must or may be counted towards the degree from units of a specific level.

ESOS: The Education Services for Overseas Students (ESOS) legislative framework is designed to ensure that Australia's reputation for delivering quality education services is maintained and that the interests of overseas students are protected. It sets minimum standards and provides tuition and financial assurance. Together with Australian immigration law, the ESOS framework also imposes visa related reporting requirements on both students and educational institutions.

Faculty: UWA currently has nine Faculties (<http://www.uwa.edu.au/faculties>). Faculty staff are the people who work within the Faculty. This will include Academic Staff and Administrative Staff. The Faculty is responsible for the administration of a group of courses. Each Faculty has a Student Adviser as a member of the staff. Each Faculty also has a student advising office where appointments can be made to meet with Faculty staff.

Fee Statement of Account: the invoice for your International Student Tuition Fees. This invoice can be printed from studentConnect one month prior to each semester.

Guild: The Guild represents the students of UWA to the University, government and the wider community.

International Student Adviser: The staff member located within Student Central to assist all international students with any concerns whilst studying at UWA.

Major: most courses will offer a specialisation within the course. This is where students take a specific number of related units to satisfy the Faculty rules for a major(s).

Option Unit: means a unit chosen from among a range of given options.

Plagiarism: is taking and using as one's own, the thoughts, writings or inventions of another. These thoughts or writings could be from a book or the internet or from the work of other students. It is a very serious offence that carries substantial penalties.

Postgraduate Study: Study undertaken in order to be awarded a higher qualification after successful completion of an undergraduate degree.

Prerequisite: this is a subject(s) you must have taken and passed previously in order to gain entry into a course or higher level unit.

Satisfactory Progress: Each course will have particular progress rules (<http://www.studentadmin.uwa.edu.au/welcome/assessment/sanctions>). You will be able to find the progress rules for your course in the UWA Handbook (<http://handbooks.uwa.edu.au/home>). It is important for international students to understand that their progress in their course is closely linked to their Student Visa obligations.

Semester: a formal university teaching period. Each academic year comprises two main semesters. Semester One runs from late February to the end of May. Semester Two runs from mid July to end of October. There are examination periods at the end of each Semester.

Study Abroad/Exchange Student: a student who is enrolling under an exchange agreement between UWA and their home university; or as an international 'not for degree' student. These students will study for a maximum of two semesters at UWA.

Undergraduate Study: Study undertaken in order to receive a Bachelor degree.

Unit: the subjects you study in order to complete your course. A unit may comprise of lectures, tutorials, seminars, workshops and laboratories. In most cases, each unit will be studied for one semester. It is a discrete element in a course of study recognised by a faculty and defined in that faculty's rules.

Unit Level: the **level** of a unit indicates the amount of prior knowledge or maturity of learning required to study it successfully.

WAM: is your Weighted Average Mark for the whole course based on your current achievement.