Applying for the Student Exchange Programme

All students applying for the UWA Student Exchange Programme will be required to complete the attached "Self-Assessment Questionnaire" (SAQ). The SAQ is a self-help guide which systemises your research on the programme and helps you determine whether you meet the minimum eligibility requirements. If after completing the SAQ you have determined that you do not satisfy the basic eligibility criteria for participation in the programme but are still interested in applying, you will be required to meet with a Student Exchange Adviser, or your Faculty Student Adviser or Sub-Dean to discuss the possibility of Special Approval to apply, as explained below.

Some programmes will require Special Approval from the Study Abroad Office. If you are applying to one of the programmes listed below please gain approval from one of the Student Exchange Advisers before you continue with completion of the SAQ.

Access to Student Exchange Advisers

Each Adviser at the Study Abroad office has drop-in hours (see drop-in schedule and contact info) and can be contacted by e-mail or telephone. Please ensure you have thoroughly researched the programme you are interested in before contacting a Student Exchange Adviser. Pay particular attention to course availability and timing of your proposed study period.

Drop in Schedule for Student Exchange Advisers

<table>
<thead>
<tr>
<th>Adviser</th>
<th>Region of Responsibility</th>
<th>Contact</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrie Haloun</td>
<td>Europe, Asia &amp; Oceania</td>
<td>6488 3536 or <a href="mailto:carrie.haloun@uwa.edu.au">carrie.haloun@uwa.edu.au</a></td>
<td>Monday &amp; Wednesday</td>
</tr>
<tr>
<td>Alison Hall</td>
<td>Canada &amp; USA</td>
<td>6488 2298 or <a href="mailto:alison.hall@uwa.edu.au">alison.hall@uwa.edu.au</a></td>
<td>Tuesday &amp; Thursday</td>
</tr>
</tbody>
</table>

Programmes with Restrictions:

<table>
<thead>
<tr>
<th>Programme</th>
<th>Student Exchange Adviser</th>
<th>Student Advised</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of California</td>
<td>Alison Hall</td>
<td></td>
</tr>
<tr>
<td>University of Washington</td>
<td>Alison Hall</td>
<td></td>
</tr>
<tr>
<td>Queen’s University</td>
<td>Alison Hall</td>
<td></td>
</tr>
<tr>
<td>McGill University</td>
<td>Alison Hall</td>
<td></td>
</tr>
<tr>
<td>McMaster University</td>
<td>Alison Hall</td>
<td></td>
</tr>
<tr>
<td>University College London</td>
<td>Carrie Haloun</td>
<td></td>
</tr>
<tr>
<td>University of Bristol</td>
<td>Carrie Haloun</td>
<td></td>
</tr>
</tbody>
</table>
Language immersion students

Students applying to any of the following language immersion programmes must apply through the relevant language convenor:

<table>
<thead>
<tr>
<th>Programme</th>
<th>Language Convenor</th>
<th>Approved/Not Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kansai Gaidai</td>
<td>Dr Leonie Stickland</td>
<td></td>
</tr>
<tr>
<td>Himeji University</td>
<td>Dr Leonie Stickland</td>
<td></td>
</tr>
<tr>
<td>Sophia University</td>
<td>Dr Leonie Stickland</td>
<td></td>
</tr>
<tr>
<td>Kobe University</td>
<td>Dr Leonie Stickland</td>
<td></td>
</tr>
<tr>
<td>Zhejiang University</td>
<td>Dr Stephen Dobbs</td>
<td></td>
</tr>
<tr>
<td>Sacre Cuore University</td>
<td>John Kinder</td>
<td></td>
</tr>
<tr>
<td>Bologna University</td>
<td>John Kinder</td>
<td></td>
</tr>
<tr>
<td>Sciences Po</td>
<td>Hélène Jacquemard</td>
<td></td>
</tr>
<tr>
<td>Charles De Gaulle Lille 3</td>
<td>Hélène Jacquemard</td>
<td></td>
</tr>
<tr>
<td>Albert Ludwigs Universität Freiburg</td>
<td>Dr Alexandra Ludewig</td>
<td></td>
</tr>
<tr>
<td>Eberhard-Karls Universität Tübingen</td>
<td>Dr Alexandra Ludewig</td>
<td></td>
</tr>
<tr>
<td>RWTH Aachen</td>
<td>Dr Alexandra Ludewig</td>
<td></td>
</tr>
<tr>
<td>Universtät Stuttgart</td>
<td>Dr Alexandra Ludewig</td>
<td></td>
</tr>
</tbody>
</table>

It is assumed that at the time of reading this information you already have some knowledge about the Student Exchange Programme through attending an information session, or visiting the Study Abroad office or the Study Abroad webpage. If you have not, please visit the webpage at: [http://www.international.uwa.edu.au/se/welcome](http://www.international.uwa.edu.au/se/welcome)
STEP 1: Student Exchange Self Assessment Questionnaire

Student Name: _________________________________ Student Number: _________________________________

Eligibility Requirements

I expect to have completed 48 credit points of study at UWA by the time of application deadline

☐ True ☐ False

I am a full-time student

☐ True ☐ False

I have achieved an overall weighted average of 65%

☐ True ☐ False

I have received no more than one fail grade during my study period at UWA

☐ True ☐ False

I am currently an enrolled student at UWA

☐ True ☐ False

I understand that all study undertaken at my exchange university must be for UWA credit and I have sufficient flexibility in my UWA study programme to allow me to take the equivalent 24 points of UWA credit at my exchange university.

☐ Don’t Know ☐ True ☐ False

I am aware that the grades I receive from my host university will not be translated into UWA grades.

☐ Don’t Know ☐ True

If you have answered False or Don’t Know to any of the above questions please do not proceed with your application until you have gained written approval (see below) from the Student Exchange Adviser to proceed with your application.

OFFICE USE ONLY: Special Approval is given to proceed with Application to the UWA Student Exchange Programme.

☐ Yes ☐ No Comments: _________________________________________________________________

________________________________________  Student Exchange Adviser / /

PTO
SPECIAL SITUATIONS: Please complete if you are a Prospective End-Honours and/or Final year Student

If you answer FALSE to any of the statements below, please do not proceed with your application until you have gained written approval/advice (see below) from your Sub-Dean or Academic Adviser.

I will be in my final year/semester when I plan to study on exchange and will be undertaking Honours on my return OR will be completing core units whilst on exchange. I have discussed this with my Faculty(s) and have written approval below.

[ ] True [ ] False

I will be in my honours year when I plan to study on exchange. I have discussed this with my Faculty(s) and have written approval below.

[ ] True [ ] False

FACULTY APPROVAL 1: This student has received faculty advice and approval is given to proceed with Application to the UWA Student Exchange Programme.

[ ] Yes [ ] No Comments: ________________________________

______________________________ / ____________
Associate/Sub Dean or Academic Adviser

Combined Course Students Only

FACULTY APPROVAL 2: This student has received faculty advice and approval is given to proceed with Application to the UWA Student Exchange Programme.

[ ] Yes [ ] No Comments: ________________________________

______________________________ / ____________
Associate/Sub Dean or Academic Adviser

ALL STUDENTS MUST COMPLETE:

• I confirm that based on the information I have gathered as demonstrated by completing the above questions, I am eligible to apply for the UWA Student Exchange Programme.

• I understand that I am required to select three preferred host universities which all offer appropriate units that will satisfy my UWA study requirements.

• I understand that I may not be successful in my nominated preferences of host university and that the Student Exchange Selection Committee will try to accommodate my first preference but in the event that this is not possible, will nominate an alternative location which fits my academic requirements.

______________________________ _______________________
Signature Date

AFTER you have answered TRUE to all of the above questions and signed the above declaration, you may proceed with STEP 2: COMPLETING THE APPLICATION FORM – Please place this Self Assessment Questionnaire on top of the APPLICATION FORM.

Your application WILL NOT BE PROCESSED if you have answered FALSE to any of the above questions and failed to gain approval from the Student Exchange Adviser and/or your Associate/Sub-Dean or Academic Adviser.
STEP 2: Complete the Student Exchange Application Form

Application Guide

1. PERSONAL INFORMATION AND ACADEMIC STATUS (Form A)

Complete all information. Pay particular attention to contact details. You are required to use your UWA student email address as all communications will be in the first instance by email.

2. EXCHANGE PROGRAMME CHOICE - SELECTING A HOST UNIVERSITY

2.1 Check the websites of UWA Partner universities at:
http://www.international.uwa.edu.au/se/welcome
Click on “Where can I study?” Search the Exchange Database for a list of Student Exchange Partner universities.

Pay particular attention to:
- level of study (undergraduate or postgraduate)
- language requirements
- any faculty restrictions e.g. the agreement may be restricted to a particular faculty only
- if there is currently any “Closed Programmes” at the University (coming)
- Read the online profile. Pay particular attention to:
  - Semester/term dates (some university operate on a three-term system)
  - Any course restrictions that may apply
  - The availability of units in your course of study

2.2 Visit the Study Abroad Office
- Read evaluation reports written by returned UWA exchange students
- Read various publications provided by partner universities in the Study Abroad Library

2.3 List three preferred host universities on your application form.

3. COMPLETE THE STATEMENT OF PURPOSE FORM (Form B)

This is an important part of the application form and care should be taken to address the specific information requested i.e. your academic motivation and the challenges and benefits you anticipate encountering by participating in the Student Exchange Programme.

4. PREPARING A STUDY PLAN - HOW TO SELECT UNITS (Form C)

- Check the websites of UWA Partner universities: http://www.international.uwa.edu.au/se/welcome
Click on Where can I study? and read individual University profiles on “Where is my course offered”
Click on Selecting Units. Pay particular attention to the OUTWARD database link
which provides access to units previously approved by UWA for credit at specific partners universities.

- Visit the Study Abroad Office. Read course catalogues provided by partner universities in the Study Abroad Library. These publications are available for short-term loan.
Complete the **Faculty Approval Form**. Pay special attention to the following points:

- Ensure the correct UWA Unit Code and Unit Title as well as the Host University Unit Code and Unit Title are recorded. **Incomplete forms will not be processed and will delay your application.**
- Ensure you select at least the minimum number of units required for a full load at your host university. [Refer to the document "Recommended and Accepted Full Load Requirements at Exchange Universities" which is included in the application package].
- Select more units than required to allow flexibility should your unit choice not be available.
- Combined degree students must gain approval from both faculties regardless of whether you plan to only take units from one of your degrees.
- Keep a copy of the form for your later reference.

The Faculty will return this document to the Study Abroad Office. **Approval to participate in the Student Exchange programme will be subject to you gaining an Approved Study Plan from your Faculty.**

5. **PROVIDE TWO ACADEMIC REFERENCES (Form D)**

To ensure this assessment is meaningful and helpful, give careful consideration to your choice of academic referee ensuring he/she is familiar with your most recent studies. References must be completed and returned to the Study Abroad Office by the due deadline.

6. **FINANCIAL INFORMATION (Form E)**

6.1 **Scholarships.** All applicants are automatically considered for a range of Scholarships available to students studying abroad. Applications for these awards are made as part of the application process to the Student Exchange Programme. Please see attached information sheet for more information on each scholarship. Applications for Scholarships will undergo a separate selection process by the Study Abroad Scholarships Committee. This process normally takes place after selection process for exchange has been completed.

6.2 **Loans.** The two main avenues of applying for a loan to finance your overseas study programme are: **OS-HELP.** The OS-HELP loan programme provides financial assistance to eligible Commonwealth supported students, not in their first or last year of study, wishing to undertake part of their study overseas. Eligible students may borrow up to $5,196 (2007 rate, indexed annually) per study period for one or two overseas study periods. For more information including eligibility, deadlines and applications forms please refer to: [http://www.studentservices.uwa.edu.au/ss/financial/oshelp](http://www.studentservices.uwa.edu.au/ss/financial/oshelp)

All applications are made directly to the Student Financial Aid Officer, Student Services.

**UWA Student Loan Scheme.** You can apply for up to a maximum $12,000 loan provided the amount that you borrow under the student loan scheme does not exceed $12,000 in total during your current course. For more information including how to apply please refer to: [http://www.studentservices.uwa.edu.au/ss/financial/loan_scheme/other_loan](http://www.studentservices.uwa.edu.au/ss/financial/loan_scheme/other_loan)

All applications for loans are made directly to the Student Financial Aid Officer, Student Services.
Complete all questions on the application for the Study Abroad Scholarship. **Incomplete forms will not be processed and will delay your application.** If you will be supported financially by your parent(s)/guardian/sponsor, please provide a letter signed by your parent(s)/guardian/sponsor, confirming their support for you for the duration of your overseas study. Be aware that if you are recommended for Student Exchange by UWA, your application to the Host University and/or your application for a student visa must be supported by a current bank statement, or similar documentation, demonstrating a balance of funds available for the duration of your overseas study.

**NOTE:** You must meet your normal financial obligations at UWA for the duration of your overseas study programme i.e.: Commonwealth Supported students must meet the normal HECS requirement; or International Students must comply with the Acceptance of Offer contract with UWA and fees maintained accordingly.

7. **COMPLETE THE SELF-REFLECTION WORKSHEET (Form F)**

The information gathered from this document provides the Student Exchange Selection Committee with an indication of the amount of research you have conducted about your host university and location, and your intention and commitment toward the programme. Through this exercise you will be able to demonstrate to the Committee your skills in analysing information, critical thinking and self reflection. Please answer all questions honestly and concisely. The worksheet must be submitted with your application form by the due deadline.

**PLEASE NOTE:** The host university you apply to will make the final decision on your application.
UWA STUDENT EXCHANGE APPLICATION

DEADLINES FOR SUBMISSION OF APPLICATION
7 DECEMBER 2007 for applicants intending to study abroad from Semester 2, 2008
6 JUNE 2008 for applicants intending to study abroad from Semester 1, 2009

USE THIS LIST TO CHECK THAT YOU HAVE COMPLETED ALL FORMS

Your name: ________________________________  Student No. ________________________________

☐ The Self Assessment Questionnaire (SAQ) – must be signed by yourself, and if required by a Student Exchange Adviser and/or Sub-Dean or Academic Adviser

☐ Completed Application Form for International Student Exchange Form A

☐ Statement of Purpose Form B

☐ Faculty Approval Form and Proposed Study Plan submitted to the Sub-Dean(s) Form C

☐ Referee Forms requested from: Form D

1. (D1) ________________________________  Tel & email ________________________________
2. (D2) ________________________________  Tel & email ________________________________

☐ Scholarship Application (including any supporting documentation) Form E

☐ Self Reflection Worksheet Form F
Student Exchange Application

Name: _______________________________________________________________________________________

Student Number: _______________________________________________________________________________

Semester/Year Requested: _______________________________________________________________________

Host University (1st preference) __________________________________________________________________

Host University (2nd preference) __________________________________________________________________

Host University (3rd preference) __________________________________________________________________

Degree in Progress: _____________________________________________________________________________

OFFICE USE ONLY:

PROGRAMME:                      ☐ University                      ☐ Faculty                      ☐ Language

☐ Signed Self Assessment Questionnaire (SAQ)
☐ Exchange Application (Form A)
☐ Statement of Purpose (Form B)
☐ Faculty Approval (Form C)
☐ Second Faculty Approval
☐ Referee 1 (Form D1)
☐ Referee 2 (Form D2)
☐ Scholarship (Form E)
☐ Scholarship supporting documents
☐ Self Reflection Worksheet (Form F)
FORM A
Application for International Student exchange

PERSONAL INFORMATION

Mr/Ms/Miss/Mrs    Family Name: ________________________ Other Names: ________________________________
Date of Birth:  __/__/____ (day - month - year)    Male    Female    (Please Circle)
Student Number: _______________________________    Country of Citizenship: _____________________________
Do you hold Australian citizenship, permanent residency and/or an Australian passport?    ☐ Yes    ☐ No
☐ Local student
☐ International student (If you are receiving a scholarship from your home country, please make sure you have
approval from your sponsor to participate in an exchange programme.)
Address: ______________________________________
_______________________________________________
Note: If you change your address you MUST advise the Study Abroad Office as well as Student Administration
UWA email address: ______________________________________    Tel/Fax:______________________________________
As your UWA email is the preferred means of communication, this must be checked regularly
Do you have any disability/ies or chronic illness/es that require special consideration to assist you while studying
on Exchange?    ☐ Yes    ☐ No    (Answering this question is optional)
Parent/Guardian (Emergency contact) Address – NOTE: This is the address to which ALL correspondence,
including Visa Application & Acceptance Package, will be sent if the UWA Study Abroad Office cannot contact
you at the Mailing Address you have given above.
Name: ______________________________________    Relationship to you: ________________________________
Address: ______________________________________    ________________________________________________
_______________________________________________
Email address (if available): _________________________
Tel/Fax:________________________________________

ACADEMIC INFORMATION

UWA course enrolled in: _ Current year of course (ie 1st, 2nd): ________________________________

Return forms and documents to: Study Abroad Office, International Centre, Hackett Hall

The University of Western Australia
EXCHANGE PROGRAMME CHOICE

Please list your first three Host University preferences:
1st preference: ________________________________________________________________
2nd preference: _____________________________________________________________ 3rd preference: ________________________________________________

Why have you selected your first preference?

________________________________________________________________________

________________________________________________________________________

How long do you wish to study overseas?
___ one semester Commencing semester: Sem ___ 20___ (Please indicate UWA semester)
___ two semesters Commencing semester: Sem ___ 20___ (Please indicate UWA semester)

What non-academic interests do you enjoy (eg. hobbies, sporting groups, clubs)?

________________________________________________________________________

________________________________________________________________________

Have you been on any exchange programmes in the past?

________________________________________________________________________

________________________________________________________________________

Are you in the process of applying for another student exchange programme or other cross-institutional enrolment?

________________________________________________________________________

________________________________________________________________________

Have you ever travelled overseas? If so, where and for how long?

________________________________________________________________________

________________________________________________________________________

Please indicate how you heard about the Student Exchange Programme:

☐ Pelican ☐ Lecturer/Tutor ☐ O-week booth ☐ Exchange Fair
☐ Guild Diary ☐ Talk at lecture ☐ UWA Exchange student ☐ Seminar
☐ Poster ☐ Student at UWA on exchange
☐ Other (Please specify) ___________________________________________________________________________

I hereby give my authority to The University of Western Australia to send a copy of my academic record to the appropriate university along with my full application form. I also understand that any unauthorised change to the units approved for study overseas (that is changes to my academic programme not authorised in writing by my UWA Sub-Dean/Dean or appropriate Head of Department) may jeopardise my gaining full credit towards my degree at this University.

I have received a copy of the Guide to Applying for UWA Student Exchange and have researched as recommended and noted the important points therein.

I understand that withholding information requested on this application or giving false or misleading information will make me ineligible for admission to the exchange programme. With this in mind I certify that the above statements are correct and complete.

Name ______________________________________________________________________________________

Signature ___________________________________________________________ Date / /
FORM B

Application for Student Exchange - Statement of Purpose

Name: ___________________________ Student No.: ________ __________________________

Outline your academic motivation and the anticipated challenges and benefits you hope to achieve by participating in the Student Exchange Programme (max. 2 pages).

________________________________________________________________________________

________________________________________________________________________________

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FORM C
Application for Student Exchange
Faculty Approval – selection of units

Deadlines for submission of application
7 DECEMBER 2007: For applicants intending to study abroad from Semester 2, 2008
6 JUNE 2008: For applicants intending to study abroad from Semester 1, 2009

To the applicant: Please fill in Section A, B and C and pass the form to the Associate Dean / Academic Student Adviser for completion.
To the Academic Adviser: Please complete Section D and return to the International Centre, Hackett Hall by the relevant deadline

Section A: Student Details

Name: ____________________________________________

Student Number: ____________________________ Course: ________________________________

Host University 1st preference: ______________________________________________________

Proposed Exchange Period: __________________________________________________________

Are you applying to study on a language programme? □ Yes □ No

Section B: Proposed Study Plan

Please list the proposed units you intend to undertake at your host institution and the UWA units these units satisfy. When completing these details please ensure:

- Your Proposed Study Plan consists of units which will receive credit at UWA.
- You have selected sufficient units to meet the full load requirements at your host institution (please refer to the Full Academic Load Requirements at Partner Institutions attached).
- You select more units than the minimum full load, as units selected are subject to availability, timetabling constraints and quotas. Please ensure you include the point value of each unit.
- Ensure that the units you list in the column ‘Host Institution Unit Title’ are equivalent to the units you have listed in the column for the UWA Unit Title. If the UWA unit is an elective, write ‘elective’ in the UWA Unit Title column.
- Attach a description of the proposed units you intend to undertake at your host institution.
Section C: Student’s Declaration

I acknowledge that is it my responsibility (please check all boxes to indicate that your have read this Declaration) to:

☐ Gain approval from both faculties if I am a combined degree student, even if I will only be studying units from one faculty.

☐ Gain written re-approval from the relevant UWA Faculty Office(s) for any changes made to my Proposed Study Plan after it has been approved, and provide the Study Abroad Office with proof of all approved changes.

☐ Ensure at all times that I am enrolled in a full academic load at my host institution and that all courses I am enrolled in are for credit (unless otherwise approved by my faculty in writing.)

☐ Where the classes in the host institution are taught in a language other than English, I attach evidence of my proficiency in that language – e.g. a certificate from the relevant department in the School of European Languages.

I understand that the UWA Sub-Dean/Associate Dean/Academic Student Adviser has final authority over the approval of units for credit towards my degree requirements.

Name ____________________________________________________________

Signature ___________________________ Date / /

14
Form C continued

Section C: Faculty Recommendation / Approval

Faculty 1

This student is recommended / not recommended (please circle) for participation in the UWA Student Exchange Programme.

Comments:

_______________________________________________________________________

_______________________________________________________________________

_______________________________________________________________________

_______________________________________________________________________

_______________________________________________________________________

Please tick the appropriate boxes

☐ Approval is granted in principle for this student to enrol in the units listed and for the period specified on this form.

☐ This student has been made aware of his/her obligations to fulfill the full load requirement at the host institution and to resubmit any changes to the above units or request for additional units to this Faculty for re-approval.

☐ This student is undertaking a combined degree course and is required to undertake an overload during his/her period of exchange. He/She will be required to undertake the equivalent of _____ UWA points required at their host institution.

Discipline Exchange Adviser/Head of School Signature

_________________________________________________

School/Discipline _______________________________ Date / /

_________________________________________________

Faculty 1

Associate or Sub Dean / Academic Adviser’s Signature

_________________________________________________

Faculty _______________________________ Date / /
Form C continued

Section D: Faculty Recommendation / Approval

Faculty 2 (For double degree students)

This student is recommended / not recommended (please circle) for participation in the UWA Student Exchange Programme.

Comments:
_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________
_______________________________________________________________________

Please tick the appropriate boxes
☐ Approval is granted in principle for this student to enrol in the units listed and for the period specified on this form.
☐ This student has been made aware of his/her obligations to fulfill the full load requirement at the host institution and to resubmit any changes to the above units or request for additional units to this Faculty for re-approval.
☐ This student is undertaking a combined degree course and is required to undertake an overload during his/her period of exchange. He/She will be required to undertake the equivalent of _____ UWA points required at their host institution.

Discipline Exchange Adviser/Head of School Signature ________________________________

School/Discipline ____________________________________________________________ Date / /

Faculty 2

Associate or Sub Dean / Academic Adviser’s Signature ________________________________

Faculty ____________________________________________________________ Date / /
### Section E - Proposed Study Plan

Name: 

Student Number: 

**1st Preference**

<table>
<thead>
<tr>
<th>UWA Unit Title</th>
<th>UWA Sem.</th>
<th>Point value</th>
<th>Host Institution Unit Code &amp; Title</th>
<th>Sem./ term/qtr</th>
<th>Point value of host uni.</th>
<th>Approved for Major?</th>
<th>Yes or No</th>
<th>Academic Adviser / School / Discipline to sign</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>eg Mechanisms &amp; Multibody Systems 319</td>
<td>1, 2005</td>
<td>6</td>
<td>eg Introduction to Robotics MECH 472</td>
<td>Spring</td>
<td>6</td>
<td>Yes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>eg Elective / Unspecified Credit</td>
<td>1, 2005</td>
<td>6</td>
<td>LAW 307.001 Women, Law &amp; Social</td>
<td>Spring</td>
<td>3</td>
<td>Yes</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Please attach a separate listing if more space is required.*
Section E- Proposed Study Plan

Name: ___________________________________________________________ Student Number: __________

2nd Preference

Name of host University:

<table>
<thead>
<tr>
<th>UWA Unit Title</th>
<th>UWA Sem.</th>
<th>Point value</th>
<th>Host Institution Unit Code &amp; Title</th>
<th>Sem./term/qtr</th>
<th>Point value of host uni.</th>
<th>Approved for Major? Yes or No</th>
<th>Academic Adviser / School / Discipline to sign</th>
<th>Comments</th>
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<td>Spring</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please attach a separate listing if more space is required.
Section E- Proposed Study Plan

Name: ___________________________________________________________________________ Student Number: _________________________________________

3rd Preference

Name of host University:

<table>
<thead>
<tr>
<th>UWA Unit Title</th>
<th>UWA Sem.</th>
<th>Point value</th>
<th>Host Institution Unit Code &amp; Title</th>
<th>Sem./term/qtr</th>
<th>Point value of host uni.</th>
<th>Approved for Major? Yes or No</th>
<th>Academic Adviser / School / Discipline to sign</th>
<th>Comments</th>
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<td>Spring</td>
<td>6</td>
<td>Yes</td>
<td></td>
<td></td>
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<tr>
<td>eg Elective / Unspecified Credit</td>
<td>1, 2005</td>
<td>6</td>
<td>LAW 307.001 Women, Law &amp; Social</td>
<td>Spring</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please attach a separate listing if more space is required.
Recommended and Accepted Full Load at Exchange Universities

While on exchange you must be enrolled full time at the host university taking courses for credit at UWA. The middle column of the following table lists what is accepted by host universities as a full time load. The right column lists what has been accepted in the past as the equivalent of this study load at UWA.

Please note that the host universities use different terms to UWA. The host university’s term has been used where appropriate.

This information is presented as a guide only, is representative of historical experiences and should not be interpreted as a predictor of future credit arrangements. The relevant faculty will make the final decision on the equivalent full load acceptable at your host university.

ECTS = European Credit Transfer System
30 ECTS credits is normally accepted as a full time study load.

<table>
<thead>
<tr>
<th>University</th>
<th>Full Load per Semester at host university</th>
<th>Previously accepted as equal to 24 points at UWA</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Austria</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>University of Vienna</td>
<td>24 ECTS points</td>
<td>24 ECTS Points</td>
</tr>
<tr>
<td>Vienna University of Econ. &amp; Business Administration</td>
<td>30 ECTS points. Each units is normally worth 6 ECTS points.</td>
<td>30 ECTS points</td>
</tr>
<tr>
<td><strong>Canada</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>McGill University</td>
<td>12 - 15 credits (each course is normally worth 3 credits)</td>
<td>4 courses / 12 credits</td>
</tr>
<tr>
<td>Mc Master University</td>
<td>15 credits (each course is normally worth 3 credits)</td>
<td>5 courses / 15 credits</td>
</tr>
<tr>
<td>Queen’s University</td>
<td>4 – 6 courses depending on course point/credit value Arts, Science and Commerce; each course is worth 0.5 credits and the normal load is 4-5 courses per term (2-2.5 credits). Law; each course is worth 3 or 4 credits and the normal load is 3 courses per term (9–12 credits). Applied Science/Engineering; the worth of each course varies and the normal load is 4-6 courses / 150 credits.</td>
<td>4 courses for most faculties / 168 credits Engineering /2 credits Arts Law: 12-13 credits = 24 points 14-17 credits = 30 points</td>
</tr>
<tr>
<td>Simon Fraser University</td>
<td>9-16 credits 12 is recommended for exchange students each course is normally worth 3-4 credits</td>
<td>4 courses / 13 credits</td>
</tr>
<tr>
<td>University of British Columbia</td>
<td>9-20 credits depends on course (see attached sheet from <a href="http://students.ubc.ca/global/about.cfm?page=academics&amp;view=courseload">http://students.ubc.ca/global/about.cfm?page=academics&amp;view=courseload</a>) Each course is normally worth 3 credits</td>
<td>4 courses for most faculties / 12 credits Law: 12 – 14 UBC credits = 24 UWA points 15 UBC credits = 30 UWA points</td>
</tr>
<tr>
<td>University</td>
<td>Full Load per Semester at host university</td>
<td>Previously accepted as equal to 24 points at UWA</td>
</tr>
<tr>
<td>-------------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>University of Ottawa</td>
<td>12 or more credits</td>
<td>12 credits/points = 24 UWA points</td>
</tr>
<tr>
<td></td>
<td>Each course is normally worth 3 credits</td>
<td>15 credits/points = 30 UWA points</td>
</tr>
<tr>
<td>University of Waterloo</td>
<td>5 courses (2.5 units) is considered a full course load, 3 courses is the minimum Each course is normally worth 0.5 units (points)</td>
<td>4 courses / 2 Waterloo units</td>
</tr>
<tr>
<td>China</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Zhejiang University</td>
<td>Study Chinese language course. Includes Chinese Course, Reading Comprehension, Spoken and Listening.</td>
<td>4 courses</td>
</tr>
<tr>
<td>Denmark</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Royal Veterinary &amp; Agriculture University</td>
<td>30 ECTS credits</td>
<td>Pending</td>
</tr>
<tr>
<td>(KVL)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The University of Copenhagen</td>
<td>30 ECTS credits</td>
<td></td>
</tr>
<tr>
<td></td>
<td>At the Faculties of Health Sciences and Science, credits are called punkter: 24 punkter equal a full study load for one year. At the Faculties of Humanities, Law, Social Sciences and Theology, credits are called årsværk: 4/4 årsværk equal a full study load for one year. Individual courses are described by fractions, for example, 1/6, 1/8 or 1/4. The study load for undergraduate and post graduate students varies between the Faculties.</td>
<td></td>
</tr>
<tr>
<td>France</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sciences Po</td>
<td>30 ECTS per semester</td>
<td></td>
</tr>
<tr>
<td>Université De Limoges</td>
<td>1 credit = 0.8 of a UWA point</td>
<td>30 ECTS</td>
</tr>
<tr>
<td></td>
<td>30 credits is FT</td>
<td></td>
</tr>
<tr>
<td>Université des Sciences et Technologies (Lille I)</td>
<td>TBA</td>
<td>Pending</td>
</tr>
<tr>
<td>Université Charles de Gaulle (Lille III)</td>
<td>Students to study 4 units, including one unit 'French for foreigners'.</td>
<td>Minimum of 18 ECTS points or 4 courses.</td>
</tr>
<tr>
<td>Université Henri Poincaré - Nancy I</td>
<td>TBA</td>
<td>Pending</td>
</tr>
<tr>
<td>Université de Poitiers</td>
<td>TBA</td>
<td>Pending</td>
</tr>
<tr>
<td>Université Paul Cézanne (A-M III)</td>
<td>30 ECTS per semester</td>
<td>30 ECTS</td>
</tr>
<tr>
<td>Germany</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Albert-Ludwigs Universität</td>
<td>12-20 credit points</td>
<td>Pending</td>
</tr>
<tr>
<td>Technischen Universität Clausthal</td>
<td>TBA</td>
<td>Pending</td>
</tr>
<tr>
<td>Eberhard-Karls Universität</td>
<td>4 to 6 units (8 to 14 hours) depending on course</td>
<td>Pending</td>
</tr>
<tr>
<td>University</td>
<td>Full Load per Semester at host university</td>
<td>Previously accepted as equal to 24 points at UWA</td>
</tr>
<tr>
<td>--------------------------------</td>
<td>------------------------------------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>RWTH Aachen</td>
<td>TBA</td>
<td>3 courses</td>
</tr>
<tr>
<td>Universität Koblenz-Landau</td>
<td>4 to 5 units depending on course point/credit value. * Most courses are awarded 3 ECTS (European Credit Transfer System) points and meet once a week for two hours. We recommend that home universities in Australia, Canada, New Zealand, the United Kingdom, and the United States accept these courses on a one-to-one equivalent, giving exchange students the usual number of credits for one course at their home university.</td>
<td>Pending</td>
</tr>
<tr>
<td>Universität Passau</td>
<td>TBA</td>
<td>Pending</td>
</tr>
<tr>
<td>Universität Stuttgart</td>
<td>13.5 ECTS per German winter semester</td>
<td>2 courses = 12 points for UWA summer semester</td>
</tr>
<tr>
<td><strong>Hong Kong</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hong Kong Polytechnic University</td>
<td>15-21 credits</td>
<td>15-18 credits</td>
</tr>
<tr>
<td>University of Hong Kong</td>
<td>5 courses</td>
<td>30 points per semester</td>
</tr>
<tr>
<td><strong>Italy</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Università di Bologna</td>
<td>30 ECTS</td>
<td>3 courses / (based on the Italian language course being worth 12 UWA points). 30 ECTS points for all other courses</td>
</tr>
<tr>
<td></td>
<td>If doing Italian language course (worth 5 ECTS points) you will only need to take an additional 15 ECTS points for full load. If not, you will need to take 30 ECTS points.</td>
<td></td>
</tr>
<tr>
<td>Università Cattolica del Sacro Cuore</td>
<td>30 ECTS</td>
<td>30 ECTS</td>
</tr>
<tr>
<td>Università degli Studi di Milano</td>
<td>TBA</td>
<td>Pending</td>
</tr>
<tr>
<td><strong>Japan</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Himeji Dokkyo University</td>
<td>Japanese Language Programme</td>
<td></td>
</tr>
<tr>
<td>Kansai Gaidai University</td>
<td>4 units</td>
<td>4 courses</td>
</tr>
<tr>
<td>Kobe University</td>
<td></td>
<td>Arts language students: Japanese language course (18 UWA points) plus 1 cross-cultural unit taught in English (6 UWA points)</td>
</tr>
<tr>
<td>Sophia University</td>
<td>12 points per semester</td>
<td>12 points (language + non-language course)</td>
</tr>
<tr>
<td></td>
<td>Language course: 8 points</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Non-language courses: 4 points</td>
<td></td>
</tr>
<tr>
<td>Toyohashi University of Technology</td>
<td>TBA</td>
<td>Pending</td>
</tr>
<tr>
<td><strong>Malaysia</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>University Sains Malaysia</td>
<td>12 – 20 credits</td>
<td>4 or 5 courses</td>
</tr>
<tr>
<td><strong>Netherlands</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>University</td>
<td>Full Load per Semester at host university</td>
<td>Previously accepted as equal to 24 points at UWA</td>
</tr>
<tr>
<td>------------------------------------</td>
<td>-------------------------------------------</td>
<td>---------------------------------</td>
</tr>
<tr>
<td>Vrije Universiteit</td>
<td>30 ECTS credits</td>
<td>30 credits</td>
</tr>
<tr>
<td><strong>New Zealand</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>University of Otago</td>
<td>54 – 72 points</td>
<td>4 courses approx</td>
</tr>
<tr>
<td><strong>Norway</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>All universities and colleges in Norway have a credit system based on 60 course credit units per full-time study year. The majority of courses have 5 or 10 credits. A normal term workload of 30 credits thus corresponds to approximately 3 to 5 courses.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Norwegian University of Life Sciences (UMB)</td>
<td>3-5 courses depending on course point/credit value 30 ECTS credits</td>
<td>30 ECTS points</td>
</tr>
<tr>
<td>Norwegian University of Science &amp; Technology (NTNU)</td>
<td>3-5 courses depending on course point/credit value 30 ECTS credits</td>
<td>30 ECTS points</td>
</tr>
<tr>
<td>University of Bergen</td>
<td>3-5 courses depending on course point/credit value 30 ECTS credits</td>
<td>30 ECTS</td>
</tr>
<tr>
<td>University of Oslo</td>
<td>3-5 courses depending on course point/credit value 30 ECTS credits</td>
<td>30 ECTS points</td>
</tr>
<tr>
<td>University of Stavanger</td>
<td>3-5 courses depending on course point/credit value 30 ECTS credits</td>
<td>30 ECTS points</td>
</tr>
<tr>
<td><strong>Singapore</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>National University of Singapore</td>
<td>4 - 6 modules depending on course point/credit value 18-22 Modular Credits</td>
<td></td>
</tr>
<tr>
<td>Singapore Management University</td>
<td>4 full-credit courses</td>
<td>4 Credit points per semester</td>
</tr>
<tr>
<td><strong>Sweden</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sweden has a national credit system which shows the scope of a course or degree program. Each semester is 20 weeks and one semester of successful full-time studies, with a workload of 40 hours per week, is equivalent to 20 points. One year equals 40 points. Thus, 1 point equals 1.5 ECTS credits.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lund University</td>
<td>TBA</td>
<td>Pending</td>
</tr>
<tr>
<td>Stockholms Universitet</td>
<td>20 points</td>
<td>20 points</td>
</tr>
<tr>
<td>Uppsala Universitet</td>
<td>30 ECTS points (Uppsala uses the ECTS system) 30 ECTS points</td>
<td></td>
</tr>
<tr>
<td>Mälardalens Högskola</td>
<td>Most courses have 7.5 or 15 ECTS credits so 2 – 4 courses is the normal load 30 ECTS points</td>
<td></td>
</tr>
<tr>
<td><strong>United Kingdom</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Royal Holloway University of London</td>
<td>30 ECTS points</td>
<td>30 ECTS / 2 CU</td>
</tr>
<tr>
<td>University College London</td>
<td>Each course is assigned a course-unit value (CU), depending on the amount of work involved. The majority of courses are allocated a value of 0.5 CU, (half unit) although some are given a CU value of 1.0 (whole unit). Students are expected</td>
<td>2 CU</td>
</tr>
</tbody>
</table>
### University Full Load per Semester at host university

<table>
<thead>
<tr>
<th>University</th>
<th>Full Load per Semester at host university</th>
<th>Previously accepted as equal to 24 points at UWA</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>to complete 4.0 CU's each year. O.5 CU = 7.5 ECTS</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1 CU = 15 ECTS</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2 CU per semester</td>
<td></td>
</tr>
<tr>
<td>University of Bristol</td>
<td>4 - 5 courses / 60 credits</td>
<td>60 credits</td>
</tr>
<tr>
<td></td>
<td>2 Bristol credit points = 1 ECTS credit points</td>
<td></td>
</tr>
<tr>
<td>University of Glasgow</td>
<td>60 credits</td>
<td>60 credits</td>
</tr>
<tr>
<td>University of Leicester</td>
<td>3-6 courses / 60 credits</td>
<td>60 credits</td>
</tr>
<tr>
<td></td>
<td>2 Leicester credit points = 1 ECTS credit points</td>
<td></td>
</tr>
<tr>
<td>University of Sheffield</td>
<td>40-60 credits / 2-6 modules</td>
<td>60 credits</td>
</tr>
<tr>
<td></td>
<td>modules have 10-30 credits each</td>
<td></td>
</tr>
<tr>
<td>USA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indiana University</td>
<td>12 - 18 credit hours</td>
<td>4 courses / 12 credit hours</td>
</tr>
<tr>
<td>Iowa State University</td>
<td>12–18 credit hours / 4-5 courses</td>
<td>Pending</td>
</tr>
<tr>
<td></td>
<td>12 – 15 credit hours is the normal load</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Each course is normally worth 3 credit hours</td>
<td></td>
</tr>
<tr>
<td>Montana State University</td>
<td>12–18 credit hours is standard</td>
<td>Pending</td>
</tr>
<tr>
<td></td>
<td>More than 9 credits is full time</td>
<td></td>
</tr>
<tr>
<td>North Carolina State University</td>
<td>12 - 21 credit hours / 4 – 7 courses</td>
<td>4 courses / 12 credit hours</td>
</tr>
<tr>
<td></td>
<td>Most courses are worth 3 credit hours</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Undergraduate students must take a minimum of 12 courses</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Postgraduate students must take a minimum of 9 courses</td>
<td></td>
</tr>
<tr>
<td>Penn State University</td>
<td>12-19 credits</td>
<td>5 courses / 15 credits</td>
</tr>
<tr>
<td></td>
<td>A full time load is 5 courses</td>
<td></td>
</tr>
<tr>
<td>Purdue University</td>
<td>15 - 17 credit hours / five courses</td>
<td>4 courses / 12 credit hours</td>
</tr>
<tr>
<td>University of Arizona</td>
<td>12 - 19 credits</td>
<td>5 courses / 15 credits</td>
</tr>
<tr>
<td></td>
<td>each course is normally worth 3 or 4 ‘unit of credit’</td>
<td></td>
</tr>
<tr>
<td>University of California – Berkeley (UCB)</td>
<td>13 units is minimum</td>
<td>4 courses / 15 units</td>
</tr>
<tr>
<td></td>
<td>15 units is normal</td>
<td></td>
</tr>
<tr>
<td></td>
<td>NB A unit at UCB is a credit/point</td>
<td></td>
</tr>
<tr>
<td>University of California – all other campuses (UCD, UCI, UCLA UCR, UCSB, UCSD, UCSC)</td>
<td>26 UC credits over two quarters is equivalent to 1 semester (24 points) at UWA.</td>
<td>1 UC credit = 0.9375 UWA points</td>
</tr>
<tr>
<td></td>
<td>Exchange students normally take 7 courses over the 2 quarters depending on the course</td>
<td></td>
</tr>
<tr>
<td></td>
<td>point/credit value</td>
<td></td>
</tr>
<tr>
<td>University of Illinois at Urbana-Champaign</td>
<td>12-18 credit hours</td>
<td>4 courses / 14 credit hours</td>
</tr>
<tr>
<td></td>
<td>Each course is normally worth 3-4 credit hours</td>
<td></td>
</tr>
<tr>
<td>University of Michigan</td>
<td>12-18 credits</td>
<td>4 courses / 16 credit hours</td>
</tr>
<tr>
<td></td>
<td>Each course is normally worth 3-4 credits</td>
<td></td>
</tr>
<tr>
<td>University of Pennsylvania</td>
<td>4-5 courses per semester</td>
<td>4 courses / 4 Credit points</td>
</tr>
<tr>
<td>University of Texas at Austin</td>
<td>12 credit hours is minimum</td>
<td>4 courses / 12 credit hours</td>
</tr>
<tr>
<td>University</td>
<td>Full Load per Semester at host university</td>
<td>Previously accepted as equal to 24 points at UWA</td>
</tr>
<tr>
<td>--------------------------</td>
<td>---------------------------------------------------------------------------------</td>
<td>--------------------------------------------------</td>
</tr>
<tr>
<td>University of Vermont</td>
<td>12 – 18 credit hours</td>
<td>4 courses / 12 credit hours</td>
</tr>
<tr>
<td></td>
<td>Each course is normally worth 3 credit hours</td>
<td></td>
</tr>
<tr>
<td>University of Washington</td>
<td>12-18 credits per quarter (2 quarters is worth one semester at UWA)</td>
<td>22-25 credit hours over 2 quarters</td>
</tr>
<tr>
<td></td>
<td>Each course is normally worth 5 credit hours</td>
<td>40 credit hours over 3 quarters (the Washington academic year) is equal to 48 points at UWA</td>
</tr>
<tr>
<td>Willamette University</td>
<td>TBA</td>
<td>Pending</td>
</tr>
</tbody>
</table>
FORM D1

Application for Student Exchange - Academic Referee Report

PRIVATE AND CONFIDENTIAL

(NOT TO BE RETURNED TO THE APPLICANT)

To the Applicant: Please complete Section A and pass this form to the academic staff member whom you have nominated as your referee. Your referee should be an academic staff member who is familiar with your most recent studies.

To the Referee: To assist in the selection of suitable candidates for the student exchange programme, your evaluation of the following student would be appreciated. Students are selected on the basis of academic ability, as well as maturity and social adaptability. It is important to the student and the University that only those students who are likely to succeed in and benefit from these programmes are selected. Please complete Section B and C and return to the International Centre by the relevant deadline listed below:

Deadlines for Submission of Application
7 DECEMBER 2007 for applicants intending to study abroad from Semester 2, 2008
6 JUNE 2008 for applicants intending to study abroad from Semester 1, 2009

SECTION A: STUDENT DETAILS

Name: _____________________________________________

Student Number: __________________________________

Course: __________________________________________

University Applying to: ______________________________

SECTION B: REFEREE DETAILS

Name: _____________________________________________

Title/Position: _____________________________________

Department: _______________________________________

Telephone: _______________________________ Fax: _______________________________

Email: ___________________________________________
SECTION C

1. How long and in what capacity have you known the applicant? ____________________________________________
________________________________________________________________________________________________

2. What is your assessment of this applicant's:
   (a) academic ability? _______________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

   (b) motivation? ___________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

   (c) past performance? ______________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

3. How would you describe this applicant in terms of:
   (a) maturity? _____________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

   (b) ability to adapt? ______________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

   (c) reliability? __________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

4. Please comment on any
   (a) strengths? ____________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

   (b) weaknesses? __________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
(c) any other aspect of this applicant’s suitability for the programme? 

________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

5. Please indicate the statement which most accurately reflects your opinion of this applicant's suitability for this programme:

________________ The student has my strong recommendation
________________ I cannot recommend this student for the programme
________________ I have minor reservations, but I am willing to recommend this student. See reservations below:
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

6. Based on the quality of completed work, the applicant is seen as having an academic record which is in the top % of the class.

Signature: ____________________________________________ Date: / /
FORM D2
Application for Student Exchange - Academic Referee Report

PRIVATE AND CONFIDENTIAL
(NOT TO BE RETURNED TO THE APPLICANT)

To the Applicant: Please complete Section A and pass this form to the academic staff member whom you have nominated as your referee. Your referee should be an academic staff member who is familiar with your most recent studies.

To the Referee: To assist in the selection of suitable candidates for the student exchange programme, your evaluation of the following student would be appreciated. Students are selected on the basis of academic ability, as well as maturity and social adaptability. It is important to the student and the University that only those students who are likely to succeed in and benefit from these programmes are selected. Please complete Section B and C and return to the International Centre by the relevant deadline listed below:

Deadlines for Submission of Application
7 DECEMBER 2007 for applicants intending to study abroad from Semester 2, 2008
6 JUNE 2008 for applicants intending to study abroad from Semester 1, 2009

SECTION A: STUDENT DETAILS

Name: ____________________________________________
Student Number: _____________________________________________________________________________
Course: _____________________________________________________________________________________
University Applying to: ________________________________________________________________________

SECTION B: REFEREE DETAILS

Name: ____________________________________________
Title/Position: _____________________________________
Department: _________________________________________________________________________________
Telephone: __________________________ Fax: ________________________________
Email: ____________________________________________________
SECTION C

1. How long and in what capacity have you known the applicant? ____________________________________________
________________________________________________________________________________________________

2. What is your assessment of this applicant’s:
   (a) academic ability? _______________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

   (b) motivation? ___________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

   (c) past performance? ______________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

3. How would you describe this applicant in terms of:
   (a) maturity? _____________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

   (b) ability to adapt? ________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

   (c) reliability? ____________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

4. Please comment on any
   (a) strengths? ____________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

   (b) weaknesses? __________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
(c) any other aspect of this applicant’s suitability for the programme?

________________________________________________________________________________________________

________________________________________________________________________________________________

________________________________________________________________________________________________

5. Please indicate the statement which most accurately reflects your opinion of this applicant’s suitability for this programme:

______________ The student has my strong recommendation

______________ I cannot recommend this student for the programme

______________ I have minor reservations, but I am willing to recommend this student. See reservations below:

________________________________________________________________________________________________

________________________________________________________________________________________________

________________________________________________________________________________________________

6. Based on the quality of completed work, the applicant is seen as having an academic record which is in the top % of .. the class.

Signature: ______________________________________________ Date: / /
FORM E

Student Exchange - Application for Study Abroad Scholarship

PLEASE NOTE: This form is your application for one of the following –
A Study Abroad Scholarship, a Gledden Scholarship, a Frank Gamblen Scholarship, a UMAP
or Cheung Kong Scholarship.

Your choice of host university may determine the award for which you may be eligible.

For information regarding the Study Abroad Bursary and Scholarships please see our website at -
http://www.international.uwa.edu.au/se/assistance

NB Students who have previously been awarded a Study Abroad Bursary or Scholarship through the Study
Abroad Office will not normally be considered for a further award.

All scholarships and bursaries are awarded on academic merit only.

_____________________________________________________________________
(please write all amounts in Australian dollars)

1. Please provide an estimate of expenses you may incur during your overseas study period:
Programme costs (if applicable):
Airfare to and from host university:
Room:
Food:
Books:
Clothing:
Internal Transport:
Extended Medical Coverage (some universities require you to pay for extra medical cover):

_____________________________________________________________________
Other (eg Passport, Visas, extra travel insurance, Student Service fee, entertainment) etc:

_____________________________________________________________________

Total:

2. How do you intend to support yourself during your overseas study period?
☐ Myself
☐ My parents/guardian/sponsor (Please attach a letter signed by your parent/guardian/sponsor confirming
their support)
☐ Scholarship/Bursary/Other Award (go to question 3)
☐ Loan (go to question 4)
3. a) Have you applied for any other Scholarship, Bursary, Grant or Award for this period of overseas study?

☐ YES  ☐ NO

If yes, please complete the following:

Name of Award: __________________________________________________________________________________

Amount Awarded: ____________________________________________________ Date received: / /

3. b) Have you received a Study Abroad Bursary, Scholarship or Award for previous study undertaken on the Student Exchange programme or overseas study through UWA?

☐ YES  ☐ NO

If yes, please complete the following:

Name of Award: __________________________________________________________________________________

Amount Awarded: ____________________________________________________ Date received: / /

4. Do you currently receive a Commonwealth Learning Scholarship or UWA Swan Scholarship?

☐ YES  ☐ NO

5. If you are applying for a Loan, are you aware that Student Services can provide financial aid as well as advisory services? This includes advice on the loan options below. For more information please contact:

Financial Aid Officer, Student Services,
2nd floor Guild Village,
Tel: 6488 3547. Fax: 6488 1119
student.finance@uwa.edu.au
www.studentservices.uwa.edu.au/page/15840

6. Please indicate what type of loan you intend to apply for:

☐ UWA STUDENT EXCHANGE LOAN provided by UWA and managed by the Student Financial Aid Office, Student Services

☐ OS-HELP LOAN provided by the Commonwealth

☐ OTHER LOAN provided by Bank or other Financial Institution

☐ Not Sure

☐ Not applying for a loan

*I understand that giving false or misleading information is a serious offence under the Criminal Code.*

Students Signature: __________________________________________________________________________________ Date: / /

Print Name: ____________________________________________________________________________________________
FORM F

Application for Student Exchange - Self Reflection Worksheet

Name: __________________________________________________________________________________________

Degree: _________________________________________________________________________________________

Host University (1st preference): ______________________________________________________________________

Period of Exchange:  ________________________________________________________________

The information obtained from this questionnaire will provide the Student Exchange Selection Committee with an indication of your intention and commitment towards the Student Exchange Programme and show that you have made an effort to find out about the country and the University you have chosen to attend. It will also give you the opportunity to demonstrate your suitability in terms of personal qualities and attributes which play an important part in your role as an Ambassador for Australia and UWA. Please answer the questions honestly and concisely, and submit the completed questionnaire with your student exchange application to the Study Abroad Office by the due date.

SECTION A: LOCATION

1. Why have you chosen the country you have nominated?
   __________________________________________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________

2. Write a short paragraph about the town in which your university is located, including information on lifestyle, population, proximity to other cities, and climate.
   __________________________________________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________

3. Are you aware of any laws, customs which are different to those that are here in Perth eg. legal drinking age?
   __________________________________________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________

4. How do you think you will be received as an Australian Student/International Student visiting that particular country?
   __________________________________________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________
5. How do you expect living in the city/town you will be going to, will compare to living in Perth?
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

SECTION B: UNIVERSITY SPECIFIC

1. How does the size (campus and student enrolment) of the University you have chosen compare to UWA?
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

2. What do you know of the academic reputation of this university?
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

3. What types of accommodation are available at the University you have applied to? What type of accommodation do you hope to stay in during your exchange? Why?
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

4. Are there any housing problems associated with the university of your choice? If yes, how will you overcome these?
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

5. What do you think will be the main differences between the academic system and style of learning at UWA and that of the University you have chosen?
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
6. What student support services are available at your host university for international students?
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

7. What sort of challenges/advantages, if any, do you think the differences between the host university and UWA will pose for you?
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

8. What extra curricular activities or other opportunities available at the host university interest you?
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

9. Can you be flexible in your choice of University if places are not available? If not, please give reasons.
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

SECTION C: GENERAL QUESTIONS

1. Please outline your experiences which demonstrate your abilities against the following criteria:
   a) Cultural awareness and sensitivity to the needs of other people.
     ________________________________________________________________________________________________
     ________________________________________________________________________________________________
     ________________________________________________________________________________________________
     ________________________________________________________________________________________________

   b) Ability to interact effectively with a wide range of people.
     ________________________________________________________________________________________________
     ________________________________________________________________________________________________
     ________________________________________________________________________________________________
     ________________________________________________________________________________________________
c) Self-assurance and confidence in a range of situations.
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

d) Adaptability and flexibility to deal with situations as they arise.
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

e) Knowledge of Perth, UWA and Australia from social, cultural and political perspectives.
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

2. What are YOUR stereotypes of the country you have chosen to study in?
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

3. What do you think are the stereotypes that people from overseas have of Australia?
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

4. How would you promote awareness of the Student Exchange Programme during and after your period of exchange?
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________